



Ivybridge's Summer Fete Saturday Sept 2nd 10:30- 4:00 Stallholder Application Form

Miss Ivy Events Ltd is pleased to be taking applications for the Ivybridge Summer Fete in association with the Ivybridge Chamber of Commerce. We started our fairs in November 2011 and they have been a great success and we now run them in Torbay, Plymouth and Taunton.

This is our third Fete in Ivybridge after the success of our previous two. Our aim is to raise awareness of local businesses and there will also be various entertainment happening throughout the day. This is a community event so entry is free.

There will be extensive advertising done for this event by Miss Ivy Events and the Chamber of Commerce.

All stalls will be under cover in the Glanville centre or an option for a provided gazebo pitch. **Please note that you must provide your own table and chairs for this event.**

Please do contact me on jo@missivyevents.co.uk for any advice on the event or location of stalls.

Our aim is to have as broad a selection of Artisan, gift & food products as possible on sale to satisfy both customers and stallholders.

For this reason **the returning of the application form and your cheque is not confirmation of your pitch booking.** We will be taking all applications and then selecting the stallholders for each event. Only when you have had your pitch confirmed will your cheque be cashed. A completed risk assessment and PLI certificate must accompany this form to be considered.

Ivybridge's Spring Fete
Saturday 2nd Sept

Name of Business	
Stallholder Contact Name	
Contact Address	
Email	
Telephone number	
Business Website/Facebook address	
Brief description of goods you will be selling:	

Venue – Ivybridge	Cost	TOTAL
Space Required: Provided 2m x 2m Gazebo	£35.00	
Space required: 3m x 3m space for Gazebo (must have adequate weights for hard-standing surface)	£35.00	
Space required: 8ft x 4ft space in Glanville Centre	£30.00	
Payment in full with booking chq/bacs/paypal	Date: Number:	Amount:

- Please enclose a cheque for the full amount made payable to 'Miss Ivy Events Ltd'
- Return this form, together with your payment to the address below:
Miss Ivy Events Ltd
Oak Hayes, Bal Lane, Mary Tavy, Tavistock, PL19 9PE
Alternatively you can pay by BACS to Miss Ivy Events Ltd sort code 30-98-46 Acc number 23492468 Please put your business name as a reference. Or by paypal to jo@missivyevents.co.uk
- The returning of this form and cheque is not confirmation of your booking. We will confirm by email as soon as possible
- Once your booking has been confirmed, failure to commit to the dates will result in the loss of your application fee. We operate a no refund cancellation policy.
- All products to be sold must be declared on application (in the section above) if any other items are brought we have the right to ask you to remove them.
- Please do not place any items in front of your stall or outside of the space you have booked as this is a Health and Safety risk. You will be asked to remove any items that could cause an obstruction.
- Exhibitors are responsible for their own Insurance & public liability of £5,000,000 at this venue is needed. The organisers accept no liability for damage or loss of goods or equipment nor any liability for injury to persons.
- If selling food all appropriate food & hygiene certificates must be produced with this application.

Miss Ivy Events Ltd Company Registration Number (England) 08408948 Oak Hayes, Bal Lane, Mary Tavy, Tavistock PL19 9PE