



Miss Ivy Events Terms & Conditions

General Terms and Conditions you have ticked as agreed and understood when placing your booking

1. All stallholders, their contractors and employees, while at any event booked into, shall be subject to the rules and regulations of Miss Ivy Events Limited (the Organisers) as interpreted by the Organisers and its representatives, to any special conditions given with the application form, and to any other instructions given at the event by its representatives.
2. Your stall/pitch is not guaranteed until payment is received in full. Registration will not be complete until all supporting documents including a copy of your Public Liability Insurance certificate is submitted. Insurance cover must be in date at the time of the event and must be for 5 million liability.
3. The Organisers reserve the right to turn down a stall application if it is deemed that there are already sufficient stalls of that type or similar, or if the Organisers deem that the type of stall is not suitable for the event. If the Organisers consider that there are too many applicant stallholders selling products of a similar nature, priority will be given to local businesses subject to standards of quality and at the Organisers discretion.
4. The Organisers reserve the right to refuse any application without necessarily giving the reason for doing so.
5. Payments for stalls/pitches are non-refundable whatever the circumstances.
6. Stallholders/Vendors must have valid public liability insurance (with a minimum £5m indemnity limit) a copy of which must be supplied with the payment. We maintain the right to recover costs from you in respect of claims brought against the Organisers for which you may be responsible.
7. All stallholders are responsible for their own goods at all events and the Organiser accepts no responsibility for loss, damage or financial loss due to cancelled events due to factors beyond their control. The list is exhaustive but includes extreme weather, national mourning, strikes, terrorism threats, public health advise and emergency ground works.
8. Stallholders must adhere to our sustainability policy (see link on trader booking page) Please see terms and conditions 19 for packaging requirements.
9. Stallholders providing therapy must supply details of their trade body membership with their registration.
10. In agreeing the terms and conditions, stallholders shall indemnify the Organisers and all

event staff from and against actions, costs, losses (including legal fees), claims or demands in respect of any accident, damage, death or injury to any person or property arising directly or indirectly from the stallholder's use of the stall.

11. Stallholders must inform the Organisers if for any reason they are unable to attend.

12. Should you cancel your booking after payment has been made, no refunds will be given under any circumstances.

13. There will be no refund of fees in the event of adverse weather on the day or should the event be cancelled entirely (apart from a COVID lockdown). Stallholders are advised to consider their own cancellation insurance if required.

14. Stallholders must ensure that all relevant Health and Safety legislation is always complied with whilst you are at the event. Stallholders must ensure that their activities and those of any participants conform to the Law and Health and Safety practice relevant to the stall. A risk assessment for your stall must be submitted prior to the event date by email and should include any team members or children if relevant. Stallholders are responsible for any accidents or injuries to the public caused by their products, displays or stands. A Health and Safety check will be carried out before the start of each event.

15. A no smoking and no vaping policy applies when you are behind a stall. We operate a strict no drugs policy and any trader suspected to be under the influence of drugs or alcohol will be asked to leave with no refund.

16. All stallholders who carry out any activities that require licenses such as selling alcohol and playing music must have the appropriate licenses. We require a copy of your Personal Licence on application and a TENS license (if needed) 3 weeks prior to the event. All alcohol sellers must keep a refusal log and operate a Challenge 25 policy. No stallholder under 18 may sell or serve alcohol. If you wish to play music on your stall this must be agreed prior to the event and the level must be no more than 55db.

17. For relevant events where you are trading from a gazebo you must provide a gazebo that is fit for purpose this includes it being sturdy, windproof, and of fire retardant material. We will not accept garden gazebos or ones of similar construction as they are not suitable for British weather conditions. All gazebos must also have suitable weights either pegged (if on a grass surface – we will advise of this in the unloading details) or weights of at least 10kg on each leg. If these requirements are not met and the Organiser feels the gazebo is not suitable the stallholder will be asked to pack up and not be entitled to a refund.

18. Unsecured dogs are not allowed on any pitches and please check with the organisers that it is a dog-friendly venue as some venues do not allow dogs. No dogs should be behind a food stall for hygiene reasons.

19. We will not tolerate any form of discrimination on any grounds including race, religion, health, age sex or gender. We provide an inclusive and safe space for all exhibitors and visitors. We expect all our exhibitors to promote this inclusive environment.

20. Children under 16 and vulnerable adults should not be left in charge of a stall. Children under 12 are not allowed to work on stalls. A safe-guarding officer will be at all events, and you will have the details in your welcome letter.

21. If any stallholder or member of their team has any physical disabilities the stallholder should advise the Organiser of any requirements so we can best accommodate them. This includes parking arrangements, noise and distance to toilets.

22. We aim to have stalls/caterers of high quality selling original and unusual products which are in keeping with the nature of our events and which will suit the particular market we aim to attract.

23. No trader shall sell any item that contravenes any of the following, or similar associated legislation: Trade Descriptions Act 1968, Video Recordings Act 1984, Copyright Designs & Patents Act 1998 and the Trademarks Act 1994.

24. In the event of any damage to the grass and surrounding area or to any equipment lent to you by the Organiser or any of its appointees for which you were directly responsible or which is attributable to your stall and/or items sold from it you will reimburse the Organiser the cost of replacement or repair on demand. Any waste left on site will be subject to a £5.00 charge per bag to dispose of it.

25. The Organiser reserve the right to share details of the stallholders with sponsors of the event.

26. The Organiser may reallocate stalls should the stallholder fail to arrive by the appointed time confirmed prior to the event.

27. New toys should bear the CE mark. This is not necessary for second-hand toys or those hand-made by individuals, though these must still meet the legal standards.

19.No single-use plastic items will be allowed at any events. This includes packaging which needs to be either paper or biodegradable. All food containers, packaging, plates and cutlery must be constructed of bio-degradable materials such as paper and wood. Drink containers should be recyclable or biodegradable.

28. The Organiser reserve the right to film and take photographs of the events for promotional purposes only.

29. You are required to bring all items necessary to facilitate the promotion of your products or services. The Organisers will provide no additional materials.

30. The Organisers representatives have the power to order the removal of any article from the ground or to close the stand of any stallholder who does not conform to the regulations of the Organisers, if necessary to expel such stallholder or their representative from the event. In such cases the Organisers will not be liable for loss of trade and no refunds will be made to the said stallholder or their representative.

31. The stallholder shall provide a CO2 fire extinguisher(s) near to any generator they are using.

32. The Fire Brigade will be called to any outbreak of fire a decision to call will be made by the event organisers only traders are not to make their own emergency calls.

33. All electrical equipment brought to the event and all electrical work must comply with the current IEE regulations and the Electricity at Work Regulations 1989. We strongly recommend that stallholders seek professional advice covering all electrical work and use of all electrical equipment they bring onto any events.

34. It is imperative that all electrical equipment or appliances be tested by a competent person, to ensure satisfactory insulation readings. All appliances must be clearly marked, and supporting documentation must be provided, if requested, with the test results.

35. Trailing cables are not allowed in public areas.

36. Electrical switchgear and wiring to be kept out of reach of members of the public.

37. Electrical equipment exposed to the weather to be of weather-proof design or alternatively provided with suitable protection against the ingress of water to the satisfaction of the Organisers.

38. All generators brought onto the events must be 'silent' type. DIESEL GENERATORS ONLY SHALL BE USED and prior permission will be needed from the organisers. The silent generator should run at no more than 55db at 6m. Generators cannot be refueled while on site. The Generator should be cordoned off from the public with fencing and all cables covered with an appropriate covering (masking tape is not allowed) You must have PAT testing or Gas Safety certificates dependent on the appliance.

39. All generators must be located, secured, and barriered so as to prevent injury through inadvertent contact, and to allow adequate ventilation to prevent overheating, to the satisfaction of the Organisers. It is the responsibility of stallholders to supply barriers/guards.

40. Fueling of generators will not be carried out when the public is present and the capacity of the fuel storage tanks shall be sufficient to run the generators throughout the time the event is open to the public.

41. Explosives, pyrotechnics, toxic, hazardous or highly flammable substances are not to be brought into any events or used without the prior consent of the Organisers. When used, they must be stored, labelled and handled in accordance with the Control of Substances Hazardous to Health Regulations and other relevant legislation.

42. No stallholder shall sell any goods or carry on any activity not stipulated on the application form. The Organiser's representatives shall have the power to remove from the event any stallholder whose articles are not in accordance with the description given on the entry form, and the exhibitor shall forfeit all fees paid and the Organisers will not be liable for compensation.

43. It is the responsibility of the stallholder to provide a complete and accurate description of the activity to be carried out/goods for sale/display on the application form.

44. Under no circumstances, will any caterers /vendors or stallholders be permitted to sell any liquid drinks or beverages nor hot food unless they have applied for, and been accepted, as a catering stand on a catering application form.

45. Under no circumstances will any stallholder be permitted to sell or display any weapons of any kind, eg. guns, knives, crossbows, pellet guns, etc.

46. The organisers have the right to amend these terms and conditions at their discretion. If a change is made a new set of terms and conditions will be sent to all confirmed stall holders.

Loading, Unloading and Manning Your Stall:

1. Stallholders are encouraged to dress, personalize and style their stalls – feel free to get creative.
2. Stalls must be set up and ready for trading by the allotted time and must be manned throughout the day until the close of the event.
3. Stallholders must not overhang the allocated stall site.
4. Stallholders are not permitted to close down or pack up their stalls during the event i.e. between opening and closing times.
5. To ensure the safe and smooth set-up of stalls, details of vehicular access points and set-up times will be sent to stallholders prior to the event.
6. Vehicles are not permitted on any event site outside of the allocated hours.
7. Food, goods and services offered for free or sold to the public must be legal and must not present any hazards to other stallholders, event organisers, staff or members of the public.
8. The Organisers and any persons associated with the organisation of the event shall not be responsible for any loss or damage to merchandise or personal property, nor for any injury caused by the activities of the event, the weather or any other reason or cause.
9. Money and valuables are the stallholders' responsibility and must be appropriately secured.
10. Anti-social behaviour, abusive, drunken or unreasonable behaviour will not be tolerated.